

A-State Assessment Committee (AAC)
Meeting Minutes
April 2, 2021

Members present: Cherisse Jones-Branch, Tiffany Johnson, Kimberley Davis, Wayne Wilkinson, Alejandra Morales, Sara Saucedo, Melodie Philhours, Summer DeProw, Mary Elizabeth Spence, Kevin Hennings

- I. Welcome – Summer DeProw welcomed everyone and opened the meeting.
- II. February 5, 2021 meeting minutes – Cherisse Jones-Branch moved to approve. Kimberley Davis seconded. All approved.
- III. HEDS Alumni Survey – Mary Elizabeth and Summer Deprow discussed the past deployments of the HEDS Alumni Survey, including both benefits and drawbacks of surveying alumni through HEDS. After discussion of the pros and cons of developing an in-house survey, the committee recommended pursuing the in-house option.
- IV. Graduate Needs Assessment Survey update – Summer DeProw and Mary Elizabeth updated the committee on survey progress. The committee agreed on an early Fall 2021 launch date.
- V. Tableau Training – Kevin Hennings guided the committee through the process of navigating, filtering, and downloading data from the Tableau Server.

Next Meeting: 2020-2021 Wrap-up

Important Dates

Annual Assessment Reporting Due Dates:

- 2020-21 Assessment Plan is due by June 15, 2021
- 2020-21 Assessment Findings (Data) is due by June 15, 2021
- 2020-21 Action Plans are due October 15, 2021
- 2019-20 Status Reports are due October 15, 2021